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# Expense Policy Dashboard

# Test Plan

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# **Objective**

To verify "Expense Policy Dashboard" as per the user story document.

The Expense Policy Dashboard should capture the following:

1. The Top 10 Claimants violating policy for the financial year.
2. The Top 10 Approver, approving expenses which violate policy for the financial year.
3. The Top 10 Categories which have the most policy violations for the financial year.
4. Policy breaches during a date range.

User Story link for this is:

[Expense Policy Dashboard (User Story) - V2.docx - Microsoft Word Online (live.com)](https://onedrive.live.com/view.aspx?resid=87755255C20E78F6!20465&ithint=file%2cdocx&authkey=!AN1-UNFaIlBeAh0)

# **Testing Team & Efforts**

**QA 1:** Nitin Singh

**QA 2:** Pallavi Srivastava

**Efforts:** Demo / Dev –

# **Scope**

Following are the functions that will be impacted due to this User Story and are within the scope of the testing:

# **Strategy**

"**Expense Policy Dashboard**" will be validated in the following environments:

**I.) Dev Environment**

"**Expense Policy Dashboard**" will be developed and verified in the dev environment. The Entry and Exit criteria for the same are:

Entry Criteria:

* The requirement for "**Expense Policy Dashboard**" is finalized and approved.
* The design for "**Expense Policy Dashboard**" is finalized and signed off.

Exit Criteria:

* All the positive scenarios are passed.

**II.) QA Environment**

"**Expense Policy Dashboard**" will be tested in the QA environment. The Entry and Exit criteria for the same are:

Entry Criteria:

* Dev’s exit criteria have been met.

Exit Criteria:

* Positive and negative scenarios are passed.
* Defects found (P1, S1, and P1, S2) during functional testing are fixed, deployed, retested, and closed.

**III.) Production Environment**

Sanity testing will be performed in the Production environment. The Entry and Exit criteria for the same are:

Entry Criteria:

* Code is deployed in the Production environment.

Exit Criteria:

* Code is reflected in the Production environment.

# **Defects**

* Defects found during functional and sanity testing will be logged into VSTS by the QA team.
* The Dev team will look into the issue, fix it in the Dev environment, unit test it, and deploy it on the QA environment.
* QA team will then retest the defect and change the status accordingly (Closed or Reopened).
* Defects that are not going to be fixed in this release, will be moved, and fixed in the next release.
* Test Cases that are getting affected by the deferred defects will remain in failed status and will be executed in the release when the defect will be fixed respectively.

# **6.** **Test Schedule**

**Demo / Dev: Date** ( Hours) + Documentation ( Hours)

**QA:** Date (Hours)

# **7.** **Release Date:** This function planned release is:

# **8.** **Test Artifacts**

Following are the test artifacts that will be delivered as part of this release:

|  |  |
| --- | --- |
| **Test Artifacts** | **Ownership** |
| Test Plan | Owner: Pallavi Srivastava  Reviewer: Arjan Bolwerk / Sunita Nigam |
| Test Scenario | Owner: Nitin Singh  Reviewer: Arjan Bolwerk / Sunita Nigam |
| Test Cases | Owner: Pallavi Srivastava  Reviewer: Arjan Bolwerk / Sunita Nigam |

# **9. Automation**

This function will be automated in the next release. In the current release, all the test case  
will be executed manually.

# **10.** **Test Summary Report**

Following is the test summary report:

* No. of Test Scenarios:
* No. of Test Cases:
* No. of defects found on QA Environment:

# **11.** **Other Details related to the function**